

The Ultimate Moving Checklist

This comprehensive moving checklist is designed to help you stay on track leading up to, during, and after moving day. Even with a long to-do list, moving doesn't have to be stressful!

8 WEEKS BEFORE YOUR MOVE Date:

- ✓ Ask your agent to recommend a great moving company
- ✓ Start collecting estimates from moving companies
- ✓ Get some boxes. (If you commit to a moving company they will often give you boxes as part of the deal)
- ✓ Budget for moving expenses
- ✓ Create a 'moving file' to keep track of quotes, receipts and other important information
- ✓ Start researching your new community

7 WEEKS BEFORE YOUR MOVE Date:

- ✓ Arrange to have school records and veterinarian records transferred
- ✓ Gather copies of legal and financial records
- ✓ Call your insurance agent to see what changes you need to make to your new policy
- ✓ Contact health clubs, organisations, and groups to cancel or transfer memberships

6 WEEKS BEFORE YOUR MOVE Date:

- ✓ Plan how you will move valuables and difficult to replace items (certified mail, or carry them with you)
- ✓ Begin purging your home. Separate items into those you will keep, donate, or discard
- ✓ Plan a garage sale?
- ✓ Start using items that can't be moved such as frozen foods, bleach and aerosols

5 WEEKS BEFORE YOUR MOVE Date:

- ✓ If you don't have them yet, order boxes and moving supplies
- ✓ Begin packing items you don't use often
- ✓ Clearly label each box with its contents and the room its destined for
- ✓ Pinpoint your move date
- ✓ File a change of address with the Postal Service, or ask them to hold your mail at the post office in your new city

4 WEEKS BEFORE YOUR MOVE Date:

Notify these utility services of your move (both at your old and new locations);

- ✓ Electric
- ✓ Water
- ✓ Gas
- ✓ Telephone
- ✓ Cell phone
- ✓ Cable/Satellite and Internet
- ✓ Sewer
- ✓ Trash collection
- ✓ Make travel arrangements for your pets
- ✓ Put copies of pet medical and immunisation records in your move file
- ✓ Host a garage sale

3 WEEKS BEFORE YOUR MOVE Date:

- ✓ Plan how to transport your plants
- ✓ Dispose of flammables, corrosive, and poisons. Google Do Not Ship info for a comprehensive list

2 WEEKS BEFORE YOUR MOVE Date:

Notify these professional services of your move;

- ✓ Accountant
- ✓ Attorney
- ✓ Doctor
- ✓ Dentist
- ✓ Financial Planner
- ✓ Health Insurance Provider
- ✓ Insurance Agent
- ✓ Schools

Notify these services/accounts of your move;

- ✓ Auto Finance Company
- ✓ Bank/Credit Union/ Finance Companies
- ✓ Credit Card Companies
- ✓ Exterminator
- ✓ Health Club
- ✓ Home care service providers (lawn, exterminator etc.)
- ✓ Laundry service
- ✓ Magazines
- ✓ Monthly memberships (Internet, Pay TV etc)
- ✓ Newsletters
- ✓ Newspapers
- ✓ Pharmacy
- ✓ Store/Gas charge accounts
- ✓ Notify these government offices of your move
- ✓ City/County Tax Assessor
- ✓ State Vehicle Registration
- ✓ Social Security Administration
- ✓ State/Federal Tax Office
- ✓ Confirm travel arrangements for pets and family
- ✓ Confirm parking for your moving trailer or moving container. Obtain permits if needed.
- ✓ Plan meals for the last weeks to use up your food
- ✓ Assemble a folder of important info about your house for the next home owner

1 WEEK BEFORE YOUR MOVE Date:

- ✓ Review your moving plans with your moving consultant. Email or call with questions
- ✓ Contact your bank or credit card company if you are planning to pay for your move by debit or credit card
- ✓ Print two copies of your moving bill and keep one in your move file
- ✓ Notify friends and family of your new address and phone number with a free Moving Notice
- ✓ Pack an essentials box to keep with you during the move
- ✓ Drain gas and oil from lawn equipment, gas grills heaters, etc.
- ✓ Drain water hoses and waterbeds
- ✓ Measure furniture and doorways to determine if larger pieces will fit through the door
- ✓ Empty and defrost refrigerator at least 24 hours before the move
- ✓ Fill any prescriptions you will need during the move

MOVING DAY Date:

- ✓ Place carpet, floor and door frame protectors throughout your home
- ✓ Load goods in a pre-designated order, saving “last load” items for the rear of your shipment
- ✓ Check every room and closet one last time to make sure nothing is left behind
- ✓ Plan dinner (pizza always works)
- ✓ Leave a note with your new address so that future residents can forward stray mail

MOVING IN CHECKLIST

- ✓ Clean your new home
- ✓ Pick up any mail being held at the local post office
- ✓ Unload your items and begin organizing your new home
- ✓ Keep all receipts and documents in your move file and store it in an easy-to-remember location
- ✓ Get a new driver’s license and automobile registration, insurance, voting info, etc.
- ✓ Contact the local paper for a new subscription if required

Enjoy your move!